

Breakfast Club Terms & Conditions

1. Time and Location

- 1.1 Breakfast Club will run daily, term time only in the school hall. Any pupil attending Felbridge Primary School may attend.
- 1.2 Full sessions including the provision of breakfast will be 7.45 -8.40 am

2. Charges and Booking

- 2.1 All bookings should be made via Arbor. For a last-minute booking please contact the office.
- 2.2 A booking can be cancelled or changed up to 24 hours in advance, otherwise the full charge for the booking will be made.
- 2.3 Bookings for each half term will be made available on Arbor at 7 pm on the Monday two weeks before the end of each half term.
- 2.4 Session 7.45 - 8.40 with breakfast will be charged at a rate of £5.50
- 2.5 Sessions may be booked up to half a term in advance.
- 2.6 Payment should be made via Arbor or Childcare vouchers on the date that the payment email is received from the office.

3. Staffing

- 3.1 Breakfast Club will be run by one member of staff- a Breakfast Club Manager.
- 3.2 Should a parent be employed as a member of staff at Breakfast Club, they will be entitled to one free child place at each session where they are employed.

4. Breakfast

- 4.1 The breakfast menu will include the following:

Cereal and Milk- either Cornflakes, Rice Krispies, Weatabix, Shredded Wheat, Readybrek
Toast (white or wholemeal bread x 2 slices) with butter and either jam, marmalade or marmite
Croissant
Pain au Chocolat
Yoghurt
Fruit
Hot drink either tea or hot
chocolate Cold drink either
juice, squash or water

- 4.2 Not all items on the breakfast menu will be available every day
- 4.3 Children will be able to choose from the choices available and breakfast will include two items plus a drink.

5. Activities

- 5.1 The following activities will be available at Breakfast Club:

Book corner
Games and Puzzles
Art Corner
CBBC

6. Behaviour and Code of Conduct

- 6.1 Breakfast Club is set up as part of the Extended Schools provision. Children will be expected to adhere to the school values and the code of conduct outlined in the Home School Agreement signed when they joined the school.
- 6.2 All school policies will apply to the Breakfast Club (including Behaviour, Anti-Bullying, Health & Safety, Medical)
- 6.3 Should a child's behaviour be continually poor and giving cause for concern, we reserve the right to exclude them from attending the club, for a period of time. On their return to club, should behaviour not improve their exclusion from attending the club may become permanent.

7. General

- 7.1 Felbridge Primary School reserves the right to close the Breakfast Club with a one month notice period to parents, should the indicated uptake not be maintained.